

**Minnesota Band Directors Association Board Meeting  
North Branch High School, North Branch, MN  
Saturday, November 19, 2005**

**Meeting Minutes**

- I. Call to Order (President – Liz Jackson)  
Members present: Pam Bauman, Corey Desens, David Haaversen, Alison Haseman, Liz Jackson, Scott Jones, Don Krubsack, Jeremy Mann, Betsy McCann, Sandy Merry, Amy Roisum-Foley, Terri Svec, Adam Tervola Hultberg, Dot Vick, and Barry Zumwalde.  
President Liz Jackson called the meeting to order at 10:08AM.
  
- II. Approval of September 17, 2005 Meeting Minutes (Secretary – Corey Desens)  
A motion to accept the minutes was made by Dot Vick and seconded by Adam Tervola Hultberg. Motion passed.
  
- III. Reports and Updates
  - A. Treasury Report (Betsy McCann)  
Betsy had reviewed the treasurer bookkeeping from January 2003 to the present and found approximately \$4000 that was reflected in the MBDA bank account but not the treasurer's records. She also created a system for tracking income and expenses which will make financial reporting easier to understand.  
  
The final payment to Matt Schluebier for his website services was \$1100 instead of \$1500 as previously expected.  
  
Betsy submitted a proposal regarding mileage reimbursement for MBDA Board Members towards meeting attendance. The proposal states, "MBDA board members will be responsible for the first 100 round trip miles driven for each meeting and will be reimbursed for any distance beyond that. MBDA will reimburse board members at \$.20/mile". Discussion followed and board members were encouraged to car pool as much as possible. Don Krubsack recommended to keep reviewing this policy as gas prices change. Scott Jones made a motion to accept the mileage reimbursement as presented and to reevaluate the proposal annually when adopting the budget. Don Krubsack provided a seconded to the motion. Motion passed.
  
  - B. Membership Report (Alison Haseman)  
Alison reported that our current membership is 212 members. 76 people have registered but have not paid their dues yet. Alison and Jeremy are continuing to problem solve website/membership issues. Alison has sent an updated membership list to Pepper for CD redemption. Only 9 members have taken advantage of the \$15 Bandworld subscription.
  
  - C. Website Report (Jeremy Mann)  
Jeremy reported that the website continues to run smoothly. Matt Schluebier has been a help to Jeremy in solving any website problems. The "Member of the Month" link and "Featured Resource" link are currently posted.  
  
Liz Jackson proposed purposes for our "Member of the Month" feature. Those purposes included highlighting the accomplishments and diversity of our membership, both geographically and across grade levels, to provide another outlet for Board representatives to be in contact with their constituencies, provide another reason for MBDA members to check out the website, and to help others to get to know one another better. Liz also proposed the following "Member of the Month" schedule. September: MBDA Board Member, October: HS Metro, November: MS Greater, December: Elementary Metro, January: Small School, February: MS Metro, March: HS Greater, April: College, May: Elementary Greater. Adam Tervola Hultberg made a motion to try the "Member of the Month" feature for a year. Betsy McCann seconded the motion.

Motion passed. Don Krubsack suggested that an email be sent to the “Member of the Month’s” principal and superintendent for recognition.

- D. Honor Bands (Barry Zumwalde/David Haaverson/Karen Frawley)  
Karen Frawley, David Haaverson, Scott Jones, and Barry Zumwalde participated in a conference call on September 24, 2005 to clarify duties of various people involved in the Honor Band committees.

It has been requested that the Honor Band etudes be posted in August. The 2006-2007 Honor Band etudes will be posted in May 2006. Scott Jones suggested that a mass email go out to all members letting them know when the Honor Band etudes are available.

David Haaverson has put together a timeline for when duties need to be completed for the Honor Band process. Liz Jackson recommended discontinuing the director’s reception during the Honor Band weekend.

The Honor Band Dismissal Policy was discussed.

E. Representative Reports

1) Elementary Greater MN (Pam Baumann) – nothing to report.

2) Elementary Metro (Sandy Merry) – nothing to report

3) Middle School Greater MN (Dot Vick) – Dot has received positive reports back about the Beginning Band Festival.

4) Middle School Metro (David Miller) – not present at meeting.

5) High School Greater MN (Don Pochmara) – not present at meeting.

6) High School Metro (Don Krubsack) – nothing to report.

7) Small School (Adam Tervola Hultberg) – nothing to report.

8) College (Donald Lovejoy)

Although Don was not present at the meeting, two College Workshop Grant applications were presented. Scott Jones made a motion, seconded by Amy Roisum-Foley, to award the both applications the grants. Liz Jackson will send a letter to both grant recipients telling them of their award.

9) College Band Directors Association National Association (Amy Roisum-Foley)

The Intercollegiate Honor Band will be performing at 9AM on Saturday during the MMEA clinic. Conductors include Craig Kirchhoff, Douglas Nimmo, Mark Whitlock, and Donald Lovejoy.

The regional CBDNA conference is March 9-11, 2006 at Northwestern University in Evanston, Illinois.

10) MMEA Band Vice-President Report (Amy Roisum-Foley)

MMEA has formally begun the process to establish a mentoring system this year.

Twin Cities Public Television is documenting an “Edutainment” program on the All-State process.

Tim Mahr has agreed to compose two new sets of All-State Band etudes for 2006-2007 and 2007-2008.

11) MMEA Jaz Chair (Barry Zumwalde) – nothing to report.

12) PCAE (Michael Hiatt) – not present at meeting.

13) ASBDA (Terri Svec)

Terri asked if MBDA wanted to be a part of promoting the Distinguished Young Band Director of the Year Award, sponsored by Schmitt Music. Board members discussed the award and decided to be involved in helping ASBDA find applicants for the award.

14) NBA (Scott Jones) – nothing to report.

F. Beginning Band Festivals (Katy Linne) – not present at meeting

G. MMEA Mid Winter Clinic (Scott Jones)

MBDA will be providing at Booth at MMEA. The MBDA Annual Meeting is on Friday, February 17, 2006 from 3:30-4:30PM. The Young Band Literature session will be offered on Saturday, February 18, 2006 from 8:30AM-10:00AM.

H. Regional Model Task Force (Scott Jones)

The proposal is being prepared for presentation to the MBDA board at the June 2006 meeting.

I. Volunteer Opportunities (Adam Tervola Hultberg)

Liz recommended adding Reading Band Coordinator (2007-2009) for the MMEA Young Band Literature Session to the volunteer list.

IV. Old Business

V. New Business

A. New Board Member Nominations for June 2006

Outgoing board members should have new board nominations ready by the January meeting. Membership will vote in March/April. The new board members will be announced in May. Liz Jackson will send out communication to the directors.

B. Mass Email Policy

All mass emails should be sent to the MBDA President for approval before being sent. Board members should send their own mass emails. Mass emails will be sent to current membership only.

C. Next Meeting

The next meeting will take place by conference call on January 21, 2006 at 10AM.

VI. Adjournment

The meeting was adjourned at 12:35PM

Report Submitted by Corey Desens, MBDA Secretary