

Minnesota Band Directors Association Board Meeting
MMEA State Office Building – Conference Room A
6860 Shingle Creek Parkway, Brooklyn Center, MN 55430
September 15, 2007
10:00 am

Meeting Minutes

- I. Call to Order [President – Barry Zumwalde]
Members present: Ryan Anderson, Cathy Augustin, Sam Bergstrom, Chris Halvorson, Alison Haseman, Janet Heukeshoven, Liz, Jackson, DeAnn Klun, Don Krubsack, Michael Lien, Jeremy Mann, Heidi Stodola, Teri Svec, Sebastian Tackling, Adam Tervola Hultberg, Dot Vick, and Barry Zumwalde.

President Barry Zumwalde called the meeting to order at 10:05 AM.

- II. Approval of June Meeting Minutes [Secretary - Cathy Augustin]
A motion to accept the minutes was made by Jeremy Mann and seconded by Liz Jackson. Motion passed.

III. Reports and Updates

A. Treasury Report [Heidi Stodola]

Heidi Stodola reported on the financial status of MBDA. As of 8/31/2007, the checking account balance was \$21,250.12 and the money market fund balance is \$26, 292.11.

Based on the amount of money currently in our checking account, Heidi Stodola made a motion to transfer \$10,000 from checking to our money market fund. The motion was seconded by Alison Haseman and passed.

Heidi gave an update on the set up of each Region's treasury. She will be sending a memo to all region treasurers for them to give to their bank to ease the understanding of the state MBDA umbrella over each region. She will also send each region \$1000 to establish the accounts and give each region treasurer information on Quicken to provide uniform treasurer reports which Heidi recommends running in February and June.

Heidi gave an update on annual audits and record keeping. She is establishing a CPA contact who has been answering financial questions. This company will probably be hired by MBDA in the future to perform annual audits. She seeks board approval to hire a CPA for an audit in the near future and make this an annual expense. Heidi will get more information on how to pursue this relationship as well as potential costs and report at the next meeting.

Regarding MMEA Mid-winter conference items, \$250 stipend will be paid to the Calhoun Isles Community Band for the 2008 MMEA conference Young Band Literature session sponsored by MBDA and Chuck Weise will be reimbursed \$53.04 for expenses related to last year's MBDA Young Band Literature session.

B. Membership Report [Alison Haseman]

Currently we have 43 paid members with 93 unpaid. Emails were sent to past and present MBDA members as reminders. Discussion followed on how to contact other potential MBDA members, possibly through a list from MMEA. Alison will check with Mary (of MMEA) about possibly attaining their email list and contacting band directors from across the state. If this is feasible, she will put together information that had previously been sent on a postcard and put it in an email to be sent out.

Discussion followed on the best way to contact all band directors in the state, including assistance from region representatives to the schools within their region. Janet Heukeshoven commented that collegiate membership is beginning to get underway at this time.

C. Website Report [Jeremy Mann]

Jeremy encouraged regions to use the MBDA website calendar for all of their region events, and also requests they keep all of their region information as well as region representatives' bios up to date.

Jeremy will send an email to remind members of the importance of being a mentor as well as to use the mentor resources that are available to everyone via the website.

It was decided to pursue a yearly subscription to "Survey Monkey" rather than for a month of a time. A motion was made by Ryan Anderson and seconded by Janet Heukeshoven to purchase the yearly subscription. The motion was passed.

IV. Old Business

A. MBDA Teaching Symposium [Dr. Amy Roisum-Foley]

A letter was read from Dr. Amy Roisum-Foley concerning the MBDA Teaching Symposium that was post-poned for this year. She also included information from the follow-up survey.

Discussion was held concerning the promotion of the symposium and although it was decided to hold it during the late July/early August time frame, we would start promoting it at the MMEA Mid-Winter clinic in hopes of getting the word out much sooner.

President Barry Zumwalde will ask Amy to organize this for next summer possibly to be held at UMD as that is the site for All-State. Amy is also asked to

explore the possibility of having UMD offer graduate credit for participation in the symposium. Sam Bergstrom offered his assistance in establishing more jazz opportunities at the symposium.

V. New Business

A. J.W. Pepper Summer Reading Workshop Partnership [Barry Zumwalde]

Barry Zumwalde stated that Michelle Gutoske, Vice President of J.W. Pepper – Minnesota, has asked MBDA to consider partnering with them for the Pepper Music summer band reading session. Their hope is that we can increase participation in their program by helping to get the word out. Pepper music will still cover all costs as they do currently.

This opportunity opened the discussion of the fact that Pepper Music is a corporate member and what that entitles them to i.e. link on the MBDA website, access to the MBDA membership list, presence in the MBDA honor band programs, etc. To assist in the promotion of the MBDA corporate membership, Alison volunteered to design a uniform “flyer” that could be presented to music stores around the state (via regional representatives) promoting the corporate membership.

B. MBDA Region Information

Dot Vick requested uniformity and clearer regional position direction from the state board. Barry and Scott will work at clarifying the roles of each position prior to the November meeting. Also, the presidents of each region will be asked to be present at each state MBDA meeting beginning with the Nov. meeting to serve as liaisons to those in their region.

C. Next Meeting – Saturday, November 17

At this time the meeting is scheduled to be held at the MMEA State Office Building Conference Room A. Alison will contact Pepper Music to see if it would be possible to use a conference room at their Hopkins facility instead. Alison will let Barry know if this is possible for our next meeting.

D. Additional Items

- a. Adam Tervola Hultberg reported of his meeting with the MMEA mentoring task force and asked us to consider supporting them financially again this year. He will have a further report at the next meeting.
- b. Michael Lien encouraged all to let him know of ideas and opportunities that could potential be included for all-state week.

VI. Adjournment

The meeting was adjourned at 11:50AM

Report Submitted by Cathy Augustin, MBDA Secretary