

## Old Business

1. Secretary Notes...Katie Sandor was the last secretary. Jan will get notes from the last meeting.
2. Treasurer Report...Jan handed out the last money report from August. Christine Ringen agreed to take over the treasurer position as well as the secretary position. She will meet with Mike Moeller to switch over the checkbook.
3. Update bios for the MBDA website. This should be sent to Jeremy Mann, webmaster.

## New Business

1. We updated all board members phone numbers.
2. We discussed dates for the honor bands. Date ideas: Jan. 29, Feb. 5, Jan.22.
3. John Cook will contact schools for location of the honor bands. He will let us all know when he secures a location.
4. Guest Conductors...  
Jim Baxter will contact a few people. Lee Kjesbo, Shanti Nolan, and Pete Haberman were ideas that came up.
5. Jan McDonald will contact Schmitt Music in Duluth to order the music once the pieces have been picked out.
6. Christine will revamp the invitation letters and send them out. All nominations will be sent directly to John Cook.
7. Jan will e-mail out to people in the region about MBDA and that the invite letters will be coming out about the Honor Band.
8. Beginning Band Festival...we will meet the day of the 6-8, 9-10 honor band to discuss the beginning band festival to be held in May.
9. Honor Band Duties:
  - a. Debbie and Jan will be making the music packets to be sent out the first week in January or so.
  - b. John is in charge of making the programs.
  - c. Jim will be in charge of the signs again.
  - d. Debbie and Jan will also make the seating charts and seating signs for the chairs and stands.
  - e. Jim agreed to order the pizza and get the rest of the food. He also agreed to get the donuts, coffee, and oj for the directors' room.
  - f. Christine will be writing all the checks!
10. Next meeting...we agreed if we need to meet again, we will; otherwise, we will be communicating via e-mail.